

# **WELLS CITY PRACTICE**

## **FREEDOM OF INFORMATION ACT**

### **Introduction**

This is a guide to the information available to the public about our NHS services. It will be reviewed at regular intervals and updated as appropriate.

### **How much does it cost?**

The publications are free unless otherwise indicated. The level of charge is available on request.

### **How is the information made available?**

This can be via our website, our Practice booklet, various leaflets or by request.

### **Your Rights to Information**

- The Freedom of Information Act 2000 is designed to promote openness and accountability amongst all organisations that receive public money.
- From January 1<sup>st</sup> 2005 GP Practices were obliged to respond to requests about NHS related information that it holds, and create a right of access to such information. These rights are subject to some exemptions that have to be taken into consideration before releasing information.
- In addition to accessing information you are entitled to request further information about our NHS services under the NHS Openness Code 1995 (click here to see the NHS foi website page).
- New environmental information regulations were introduced early in 2003. These will enable similar access to environmental information as under the Freedom of Information Act 2000.
- Under the Data Protection Act 1998, you are also entitled to access to your clinical records or any other personal information held about you and you can contact any Practice where your records are held to do this.

### **Feedback**

If you have any comments about availability of information, or how we have dealt with your request for information, please write to: Wells City Practice, Priory Medical Centre, Glastonbury Road, Wells BA5 1XJ

## **Classes of Information**

All NHS information as Wells City Practice is held, retained and destroyed within NHS guidelines. Our commitment to publish information excludes any information that can be legitimately withheld under the exemptions set out in the MHS Openness Code or Freedom of Information Act 2000.

From 2005, individual classes are subjected to exemptions, the main reasons being the protection of commercial interests and personal information under the Data Protection Act 1998. We supply information in accordance with those exemptions. The information available is grouped into the following categories.

### **Who we are:**

#### **Practice Partners**

Dr Hugh Goddard – full time – Senior Partner

Dr Tristan Martin – full time

Dr Jo Newton – part time

Dr Michael Pearce – full time

#### **Associate GP**

Dr Emma Donaghy – part time

#### **Practice Manager**

Carol Judd

#### **Nursing**

Jane Boucher – Practice Sister – Lead Nurse

Pam Jubb – Practice Sister

Gill Dennis – Practice Sister

Sally Douglas – Health Care Assistant

#### **Community Nursing Team**

Ally Witney – District Nurse – Team Leader

Cindy Jacobs – Community Nurse

Matthew Griffiths – Community Nurse

Jan Boyall – District Nurse

Melanie Atkinson – Community Nurse

Karen Austin – District Nurse

Diane Maundrill – Community Nurse

Faith Rylands – Community Nurse

Juliette Sharp – Community Nurse

Olive Bailey – Health Care Assistant

Tracy Alderman – Health Care Assistant

Julie Lovell – Health Care Assistant

#### **Community Matron**

Anita Butcher

#### **Midwives**

Doreen Killah

Heather Jones

**Health Visitors**

Frankie Lambert  
Judy McClatchey

**School Nurse Advisor**

Susan Freeman  
Imogen Crees

**Location**

Wells City Practice, Priory Medical Centre, Glastonbury Road, Wells  
BA5 1XJ

Company Registration number: N/A

**Our Services**

We provide: NHS child health surveillance, contraceptive services, maternity medical services, minor surgery services, counselling, Immunisations, vaccinations, cervical cytology etc. Also we run disease management clinics for Diabetes, Asthma, CHD, Stroke and Kidney disease.

Appointments can be booked over the phone or by dropping into the Practice. Opening times – Monday to Friday 8.00am to 6.30pm.

**Financial and funding information**

GMS budget

**Regular publications and information for the public.**

Information about Wells City Practice can be found on this website and via the Patient Information screen in the waiting room.

Some information is also available in our Patient Booklets and various patient leaflets – these are freely available in our waiting room.

**Our policies and procedures**

Wells City Practice has over 50 policies and procedures – please ask for further details.

**This publication scheme**

We will publish any changes we make to this document.

**Cost of Information**

For the most part we will only charge for hard copies, or copies onto media. Charges are as follows and will be reviewed regularly.

Accessed from our website – free of charge

Single hard copies – free of charges

Multiple hard copies, or archived copies will attract a charge for photocopying, retrieval and postage. We will inform you of the cost of these charges that will have to be paid in advance.

**Please contact us for any further details**